

RiverEdge Park - BAR-BACK (Seasonal)

The Paramount Theatre/Aurora Civic Center Authority (ACCA), an innovative organization located on Stolp Island in the Fox River in the heart of the richly diverse community of historic Aurora, Illinois (one hour from downtown Chicago), is seeking a BAR-BACK. ACCA is the parent organization, which also includes a 501(c)3 arm under the name of Paramount Arts Centre, Inc. It operates three performance venues: the 6,000-person RiverEdge Park, the 1,843-seat landmark Paramount Theatre, and the 165-seat, newly renovated Copley Theatre. In July of 2024 it will also open Stolp Island Theatre: a 9,000 square foot development that includes an intimate 98-seat 4,600-square-foot theater. ACCA produces and presents over 500 performances each year, including star-studded touring productions, a self-produced Broadway Series of musicals (which has the largest theater subscription base in the country) and the self-produced Bold Series for an annual audience of 350,000 patrons from over 250 communities. ACCA proudly operates the Paramount School of the Arts in the new John C. Dunham Aurora Arts Center, right next door to Paramount Theatre in downtown Aurora. Paramount Theatre also hosts free community events, \$1 Classic Movie Mondays and its opulent interiors provide a spectacular backdrop for private functions such as wedding receptions or corporate galas. Across the street from Paramount Theatre are the gorgeous Meyer Ballrooms, which play host to multiple wedding receptions and rental events throughout the year.

The Paramount Theatre/Aurora Civic Center Authority is committed to being a defining catalyst for personal and community transformation by:

- making the performing arts accessible for every age and socioeconomic background,
- introducing the magic of live theater across generations to encourage expansive imaginations and broad views of people and the world,
- and contributing to the future stability and growth of Aurora's downtown.

The highest purpose of any theater is to inspire its community toward a more perfect humanity. Such humanity can exist only when every member of the community is included and valued, empowered and heard. To express this truth, ACCA commits its leaders, volunteers, artists and staff to the active, continual and accountable pursuit of the following principles: equity, inclusion and diversity.

DEPARTMENT – Patron Services

DIRECT REPORTING – Patron Services Management

WORKS CLOSELY WITH – RiverEdge Park Bartenders

POSITION STATUS & SCHEDULE – Seasonal Part Time; generally, 10-20 hours per week, varying and dependent on event schedule. Weekends and evenings are required. Position is seasonal (June-September) with paid training.

COMPENSATION – Starting at \$10 per hour + tips

HIRE DATE: May 2024

KEY RESPONSIBILITIES

- Support staff for multiple outdoor beverage service locations
- Maintain proper temperature and distribution of all draft beer at RiverEdge Park
- Stock all beverage stations with ice and product as needed
- Demonstrate an in-depth knowledge of and adhere to the Aurora Civic Center Authority Guidelines and Regulations
- Ability to advise on and coordinate the delivery of all beverage service needs
- Successfully manage pre-event beverage station preparation timeline
- Successfully manage post-event beverage station breakdown and load out
- Other duties as assigned

In addition to the duties listed above, ACCA expects the following of each employee: adheres to ACCA's policies and procedures; works in a safe manner; performs duties as workload necessitates; maintains a positive and respectful attitude; communicates regularly with supervisor about department issues; demonstrates efficient time management and prioritizes workload; demonstrates regular and consistent attendance and punctuality; meets productivity standards; participates in ACCA events as needed or required; and completes other duties as assigned.

REQUIREMENTS/QUALIFICATIONS

- Positive attitude and the ability to work well alone and in a team environment
- Handle high stress outdoor environment during the summer months
- Be proactive in maintaining high level of beverage service
- Work in a fast-paced environment in conditions such as loud noise and low lighting
- Available for inconsistent and late-night hours, including weekends
- Able to maneuver 160 lb kegs safely and efficiently
- Prolonged standing, lifting, stopping, bending and twisting for extended periods of time
- Previous hospitality & beverage service experience preferred
- Be on your feet for several hours
- Be able to work outside in all varieties of weather including high temperatures, humidity and rain
- Must be at least 21 years old
- Must obtain Illinois BASSET Certification

HOW TO APPLY

Apply using the online job application at <https://paramountaurora.com/riveredge/jobs/> or click on the link below.

[CLICK TO APPLY ONLINE](#)

Or mail/drop off to: Paramount Theatre, Attn: Dawn King, 8 E Galena Blvd, Suite 230, Aurora, IL 60506

ACCA is an Equal Opportunity Employer committed to creating a diverse and inclusive environment, and applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national or ethnic origin, age, disability status, marital or familial status, veteran status, or any other characteristic protected by law. ACCA encourages people of all backgrounds to apply, including people of color, women, LGBTQ individuals, people with disabilities, veterans, and others who are eager to help us achieve our vision of a diverse and inclusive community.

ACCA participates in E-Verify and will provide the federal government with your Form I-9 information to confirm that you are authorized to work in the U.S. If E-Verify cannot confirm that you are authorized to work, ACCA is required to give you written instructions and an opportunity to contact Department of Homeland Security (DHS) or Social Security Administration (SSA) so you can begin to resolve the issue before the employer can take any action against you, including terminating the employment. Employers can only use E-Verify once you have accepted a job offer and completed the Form I-9.